



## CITY MANAGER'S OFFICE

CITY OF NEWARK  
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July 8, 2010

Mr. Tim Vollentine  
Aeroseal Contracting Corporation  
8350 Bristol Court  
Suite No. 103  
Jessup, MD 20794

RE: Letter of Recommendation and thanks for a job well done!

Dear Tim,

I'm writing to thank Aeroseal Contracting Corporation and more importantly you for all of the guidance and quality work provided to the City of Newark for our municipal building window replacement project. As you know, the project was slow to start as a result of its funding being tied to Federal stimulus monies. I appreciate your patience and commitment to assisting Newark as we worked through vendor evaluation and window selection. The outcome is good looking, energy efficient and of high quality at a tremendously competitive price. Many employees have shared positive comments with me since the job was completed.

Newark's installation was completed on schedule and in accordance with all arrangements and accommodations discussed in advance. While it was necessary to complete our replacements during working hours the disturbance to our employees was minimum and your crew diligent. I would be remiss if I didn't mention that Brian Horvath served exceptionally well as the project site supervisor. He kept me abreast of the work flow, followed through on all of our expectations and quite simply made the project flow smoothly.

As you can tell from the detail above, Newark's window replacement project was a great success from beginning to end. I had a comfort level with you early on as you answered my questions clearly and provided a professional and descriptive bid for our job. That was unfortunately not the case with the other bidders. For all the reasons noted above it is without hesitation that I highly recommend Aeroseal Contracting Corporation to any business searching for a window contractor.

Sincerely,

Carol S. Houck  
Assistant to the City Manager